



## **Community Based Program Supervisor**

### **Job Description**

Located in Boise, Idaho, Healthy Foundations® is a community-based organization that provides the HF Family Program® (HFFP) as part of the Intensive Home and Community Based Services (IHCBS) of Optum Idaho. The HFFP is designed to help families who have children suffering from mental health disorders, trauma, and behavioral issues. The HFFP is an evidence-based treatment for children with severe emotional, behavioral, or mental health problems causing issues in the home and the community. This is an intensive 90-day program for youth to remain in their homes while building safer and healthier family interactions and relationships. We are parent-focused in our approach. The program supports parents by providing skill-based interventions so that parents can restore child-parent relationships, manage their child's behaviors, and build greater resiliency in the family as a whole. We help parents to create safety, build hope, and increase their parenting confidence in building a bridge to their best family possible.

**Come make a difference in the Treasure Valley area and surrounding communities as a lead management member of our treatment team.**

The primary responsibility of the Community Based Program Supervisor is to provide and facilitate the HFFP in the Treasure Valley. The Program Supervisor will be trained and certified in HFFP and will be under the direct supervision of the executive team. The position will work to ensure program integrity, provide support and staffing for other team members, as well as be part of Healthy Foundations continued growth and development in providing this service to families in the Treasure Valley.

#### **Must Haves:**

- Master's or doctoral degree in mental health or behavioral health disciplines with a minimum of 2 years post grad counseling experience. An active, unrestricted mental health license is required.
- Ability to provide supervision or willingness to work toward this endeavor.
- Ability to prioritize and multitask with exceptional time management or organizational skills for overseeing the HFFP and the in-home team members.

- Enthusiasm and passion for working with families, and especially the desire to help kids by improving their relationships in the home through home-based services.
- Pass a criminal background check, reference checks, and have a valid driver's license.
- Ability to competently deliver stellar family counseling skills with an ability to teach others to use the skills and implement them in their work and daily lives.
- Ability to do Handle with Care® training (a safety program utilized by HF that requires you are able to stand, walk, sit, kneel, and stoop).

**Primary Responsibilities:**

- Ability to participate in and lead HFFP teams and provide direct care.
- Carry a small caseload of families that are in the 90 day program (1-3 families).
- Scheduling oversight, time sheets, tracking pages and notes oversight.
- Able to provide telephonic support to the team members as they work in the field/community.
- Be able to give written and verbal directions to maintain team cohesion and excellent care delivery.
- Demonstrate and promote adherence to policy and procedure, providing a collaborative work environment to ensure quality of care.
- Hiring and training new team members in the HFFP.
- Reliably commute to various locations for the in-home program in Treasure Valley.

**Job Type:** full time—in our office, or from home and in the community. This is a salaried position once training and certification is completed. 18-25 hours per week expected in the homes with flexibility needed to accommodate the needs of families and the HFFP team.

**Compensation:**

- \$60,000-\$72,000/yr starting—dependent on licensure, experience, and completed certifications.
- Ability to increase salary as the program is expanded throughout the state.

**Full-time benefits include:**

- PTO
- Flexibility in scheduling
- Ability to work from home
- Professional development assistance
- Willingness to work with you on developing a benefit package that will meet your needs.